

**South Pasadena USD Minutes**  
**Regular Board Meeting**  
March 08, 2016, 6:30 PM

South Pasadena Unified School District  
1020 El Centro Street  
South Pasadena, CA 91030

Closed Session 4:30 p.m. Open Session 6:30 p.m.

**I. Opening**

**I.1. Call to Order**

The Regular Board Meeting was called to order at 4:31 p.m. in the Board Room by Board President Giulioni.

**I.2. Roll Call**

Board Members Abajian, Giulioni and Primuth were present at the time of Roll Call.

Board Members Eilers and Kipke arrived during Closed Session.

Board Member Kipke left the meeting at 7:02 p.m. and returned at 7:27 p.m.

**I.3. Opportunity for Public Comment on Closed Session Items**

There was no public comment on Closed Session items.

**II. Adjourn to Closed Session**

The meeting adjourned to Closed Session at 4:31 p.m.

**II.1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

(Government Code Section 54956.9) Possible initiation of litigation pursuant to subdivision (d)(4) of Section 54956.9: 1 case.

**II.2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code Section 54956.8)

Property: District Office Parking Lot, located at 1020 El Centro Street, South Pasadena (Property)

Negotiating Parties: South Pasadena Unified School District (Lessor) Real Property Negotiators

Geoff Yantz, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and

Allan D. Kotin & Associates, Allan D. Kotin; and Legacy Partners Residential LLC (Lessee)

Purpose: Instruction to Negotiators will concern price and terms of payment for the lease of identified Property.

**II.3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957 TITLE: Superintendent of Schools**

**II.4. Consideration of Request by Employee #5144 for a Leave of Absence for the 2016-2017 School Year - REED**

The Board voted 3-0 (Eilers and Kipke absent) to approve the request.

**II.5. DISCIPLINE/DISMISSAL/RELEASE pursuant to Government Code 54957.**

**II.6. Conference with Labor Negotiator pursuant to Government Code Section 54957.6 Conference with District Negotiator Karen Reed, Assistant Superintendent, Human Resources, regarding negotiations with Teachers' Association of South Pasadena (TASP).**

**II.7. Conference with Labor Negotiator pursuant to Government Code Section 54957.6 Conference with District Negotiator Karen Reed, Assistant Superintendent, Human Resources, regarding negotiations with California School Employees' Association (CSEA).**

**III. Reconvene to Open Session/Report from Closed Session**

The meeting reconvened to Open Session at 6:35 p.m.

In Closed Session, the Board voted 3-0 (Eilers and Kipke Absent) to approve the Leave of Absence request for Employee No. 5144 for the 2016-2017 school year.

In Closed Session, the Board voted 5-0 to issue a notice that the certificated administrative employee #4292 shall be released from the administrative assignment effective at the end of the 2015-2016 school year, and reassigned to a non-administrative certificated assignment beginning in the 2016-2017 school year.

In Closed Session, the Board voted 5-0 to direct District staff to terminate the Exclusive Negotiating Agreement between the District and Legacy Partners Residential LLC.

**III.1. Pledge of Allegiance**

**III.2. Student Board Members Reflection on Vision/Mission Statement**

Minutes:

Student Board Member Kristen Kafkaloff reflected on the portion of the District Mission Statement that says, "SPUSD will provide effective teaching in an environment that is intellectually stimulating, as well as physically and emotionally safe for students and adults." Ms. Kafkaloff discussed a recent student survey she conducted and shared that a common response was how much the students enjoy the school environment, and she recognized school support staff members Megerdich Baghrum-Gregor, Daniel Valdez, Alan Mogel, and Bruce Underwood.

**III.3. Ordering and Approval of Agenda**

The Agenda was approved as presented.

#### **IV. Communication**

##### **IV.1. Recognition of South Pasadena High School Virtual Business for National Competition Qualifications - Principal Janet Anderson**

##### **IV.2. South Pasadena High School Future Business Leaders of America (FBLA) Recognition for Regional Competition Achievements - Principal Janet Anderson**

##### **IV.3. Academic Decathlon Team Recognition for Placing 1st in Los Angeles County - Principal Janet Anderson**

##### **IV.4. Visitor Comments**

Mr. Garrett Shorr commented personally seeing the Virtual Business team in action at the trade fair and complimented their advisor, Ms. Cathy Mason.

##### **IV.5. Correspondence**

##### **IV.6. Designated Reports from Represented Organizations**

###### **IV.6.a. Teachers' Association of South Pasadena (TASP)**

Ms. Estela Morales, President of TASP, along with teachers Mrs. Rae Luce and Mr. Brian Jehue, discussed the many successful programs and student accomplishments and the part that educators have in this success.

###### **IV.6.b. California School Employees' Association (CSEA)**

###### **IV.6.c. Parent Teacher Association (PTA)**

###### **IV.6.d. South Pasadena Educational Foundation (SPEF)**

##### **IV.7. Board Reports**

BOARD MEMBER KIPKE: Dr. Kipke stated that she stepped out of the Board meeting to attend the Middle School PTA meeting, and shared her perspective on how special and unique the parents, teachers, and students are in the district. Dr. Kipke also commented on the District Office parking lot project and explained the desire for the District to pursue a long-term, sustainable revenue source.

BOARD CLERK EILERS: Ms. Eilers shared how she was enjoying the meeting because it focused on students and supporting programs and supporting teachers. Ms. Eilers also shared her thoughts about the parking lot project and the District's past financial problems due to cuts from the state, as well as concerns about the Local Control Funding Formula.

BOARD MEMBER ABAJIAN: Dr. Abajian wished everyone a happy International Women's Day, and she congratulated Board Member Kipke for being nominated for Assemblymember Chris Holden's Women of Distinction award. Dr. Abajian visited Monterey Hills Elementary, South

Pasadena Middle School and South Pasadena High School, and commented on her visits helped her see the facility needs at all of the campuses. Dr. Abajian also commented on the parking lot project.

**BOARD MEMBER PRIMUTH:** Mr. Primuth shared his comments on the parking lot project, and thanked the TASP representatives for their presentation. Mr. Primuth attended a seminar on the California Voting Rights Act, the Five-Star Coalition meeting, the Dual Language Immersion Parent Meeting, the Monterey Hills PTA and Talent Show and the SPEF Board meeting. Mr. Primuth informed the Board about the upcoming SPEF Color Festival and the Dads Uniting Dads for Education and Service (D.U.D.E.S.) Poker Night.

**BOARD PRESIDENT GIULIONI:** Ms. Giulioni stated that she has enjoyed working with and getting to know the teachers in the district, and commented on the parking lot project. Ms. Giulioni shared how proud she was with the way the District forged a partnership with the City over the eight years that the project was in development.

**STUDENT BOARD MEMBER KAFKALOFF:** Ms. Kafkaloff stated that she was amazed with all that teachers do for students, and she shared her appreciation for them. Ms. Kafkaloff updated the Board of the end of the winter sports, the Winter Formal, a blood drive organized by Huntington Hospital, 8th Grade Night and the upcoming Powder Puff football game. Ms. Kafkaloff also informed the Board that she started a group called Next Generation Coding in conjunction with the South Pasadena Educational Foundation with Coding Club.

#### **IV.8. Superintendent's Report**

#### **IV.9. Instruction/Student Achievement Update**

Mrs. Christiane Gervais, Assistant Superintendent of Instructional Services, shared her pride in the students and teachers in the District, especially those present at the meeting. Mrs. Gervais thanked Ms. Cathy Mason for inviting her into the classroom to critique the Virtual Business presentation. Mrs. Gervais updated the Board regarding professional development, and she stated that all elementary teachers would be trained in Cognitively Guided Instruction (CGI) by the end of the year.

#### **IV.10. Human Resources Update**

Mrs. Karen Reed, Assistant Superintendent of Human Resources, echoed the earlier comments on the hard working certificated staff, and added her appreciation of the classified staff as well. Mrs. Reed stated that the Golden Apple Breakfast honoring former Board members Joseph Loo and Dr. Richard Sonner was a wonderful event. Mrs. Reed hired five new substitutes, with another ten to be interviewed, and she stated that negotiations continue with both bargaining units.

#### **IV.11. Business Services Update**

Mr. Dave Lubs, Assistant Superintendent of Business Services, expressed his thanks and appreciation to the cafeteria staff.

## **V. Reports/Discussions/Informational Items**

### **V.1. Election Day and the Use of Schools for Voting Poll Locations**

Ms. Gisela Benitez addressed the Board regarding safety concerns associated with District schools being utilized as polling places for elections.

After discussion, the Board directed Superintendent Yantz to deny the requests by the County Registrar-Recorder's office to use any schools for the June election.

### **V.2. New/Revised Board Policies for First Reading**

Superintendent Yantz presented the new and revised Board policies to the Board.

## **VI. Consent Agenda Items**

**Motion Passed:** Passed with a motion by Ms. Elisabeth Eilers and a second by Dr. Michele Kipke.

Yes Dr. Suzie Abajian  
Yes Ms. Elisabeth Eilers  
Yes Ms. Julie Giulioni  
Yes Dr. Michele Kipke  
Yes Mr. Jon Primuth

VI.1. Approval of Board Meeting Minutes - YANTZ

VI.2. Approval of ASB Financial Reports - LUBS

VI.3. Ratification of Commercial Warrants - LUBS

VI.4. Ratification of Purchase Orders - LUBS

VI.5. Ratification of Agreement with Southland Alarm for District-wide Monitoring Services - LUBS

VI.6. Approval of Memorandum of Understanding for District Referrals and Specialized Schools Enrollment with LACOE - LUBS

VI.7. Approval of Completion of Contract with EasyTurf - LUBS

VI.8. Approval of Change Order 01 for Bid No. 01-15/16 Site Work and Utilities with G & Y General Contractors, Inc. for Temporary Classrooms at South Pasadena High School - LUBS

VI.9. Approval of Consultant Report Dated March 8, 2016 - LUBS

VI.10. Approval of Conference Report dated March 8, 2016 - REED

VI.11. Approval of Personnel Report dated March 8, 2016 - REED

- VI.12. Approval of Costco Membership for Extended Day Director and Six Program Leads - REED
- VI.13. Approval of Revised Classified Job Description and a Corresponding Salary Change - REED
- VI.14. Approval of Overnight Trip for South Pasadena High School (SPHS) Academic Decathlon students to participate in California Academic State Competition in Sacramento, California March 16-21, 2016 - GERVAIS
- VI.15. Approval of Overnight Trip for South Pasadena Middle School students to attend Pali Institute in Running Springs, California November 4-6, 2016 - GERVAIS
- VI.16. Approval of Amended Illuminate Education Incorporated Contract - GERVAIS
- VI.17. Approval of a Non-Public Agency to Provide Speech and Language Services LEFEVRE
- VI.18. Approval of Non-Public School Placement LEFEVRE
- VI.19. Approval of APEX Learning Proposal for Virtual Classes for Home Hospital Teaching LEFEVRE

## **VII. Action Items**

### **VII.1. Approval of Delegates to the California School Boards Association Delegate Assembly, Subregion 23-A - YANTZ**

**Motion Passed:** Dr. Geoff Yantz, Superintendent, recommends that the Board of Education approve no more than three (3) delegates to serve two-year terms from April 1, 2016 to March 31, 2018, for the California School Boards Association Delegate Assembly, Subregion 23-A. Passed with a motion by Ms. Elisabeth Eilers and a second by Mr. Jon Primuth.

Yes Dr. Suzie Abajian  
Yes Ms. Elisabeth Eilers  
Yes Ms. Julie Giulioni  
Yes Dr. Michele Kipke  
Yes Mr. Jon Primuth

The Board voted to elect (Robert W.) Bob Bruesch, Gregory Krikorian and write-in candidate, Dr. Suzie Abajian.

### **VII.2. Approval of Design to Construct Four Science Labs at South Pasadena High School - YANTZ**

**Motion Passed:** Dr. Geoff Yantz, Superintendent, recommends that the Board of Education approve the design to construct four (4) science labs at South Pasadena High School. Passed with a motion by Dr. Michele Kipke and a second by Dr. Suzie Abajian.

Yes Dr. Suzie Abajian  
Yes Ms. Elisabeth Eilers  
Yes Ms. Julie Giulioni

Yes Dr. Michele Kipke  
Yes Mr. Jon Primuth

### **VII.3. Approval, Adoption, and "Positive" Certification of the 2015-16 Second Interim Report and Budget - LUBS**

**Motion Passed:** Dave Lubs, Assistant Superintendent of Business Services, recommends that the Board of Education approve, adopt, and declare a "positive" certification for the District's 2015-16 Second Interim Budget. Passed with a motion by Ms. Elisabeth Eilers and a second by Dr. Suzie Abajian.

Yes Dr. Suzie Abajian  
Yes Ms. Elisabeth Eilers  
Yes Ms. Julie Giulioni  
Yes Dr. Michele Kipke  
Yes Mr. Jon Primuth

### **VII.4. Approval of Release of Employment of Temporary Certificated Employees - REED**

**Motion Passed:** Karen Reed, Assistant Superintendent, Human Resources, recommends that the Board of Education approve the release of the following temporary employees pursuant to Education Code 44954(b) and Education Code 44909: Employee #4448980 Employee #963132  
Employee #1335697 Employee #2619459 Employee #5192 Employee  
#5069 Employee #2726531 Employee #7123476 Employee #1591259  
Passed with a motion by Ms. Elisabeth Eilers and a second by Mr. Jon Primuth.

Yes Dr. Suzie Abajian  
Yes Ms. Elisabeth Eilers  
Yes Ms. Julie Giulioni  
Yes Dr. Michele Kipke  
Yes Mr. Jon Primuth

## **VIII. Discussion of Items for Next for Future Board Meetings**

### **IX. Comments from the Board**

### **X. Adjournment**

Minutes:

The meeting adjourned at 9:36 p.m.

  
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Dr. Geoff Yantz, Superintendent