

SOUTH PASADENA UNIFIED SCHOOL DISTRICT
Business Services Office



TO: Board of Education

FROM: Dave Lubs, Assistant Superintendent of Business Services
PREPARED BY: Derek Aoki, Director of Technology

DATE: April 12, 2016

SUBJECT: Approval of Proposals for NIC to Provide Security Camera Installation

Background

South Pasadena Unified School District intends to add twenty-six (26) security cameras over five (5) sites to augment student and staff safety, reduce property damage, and act as a deterrent to vandalism.

Discussion

Site walks with Network Integration Company Partners (NIC) were conducted at the District Office, Arroyo Vista, Marengo, Monterey Hills, and South Pasadena High School. Input from the principals was taken into consideration to determine the extent of the coverage and placement of the equipment. The cameras for SPSHS will provide added coverage to augment the initial camera install from 2015.

The addition of security cameras is consistent with District goals and objectives to provide a safe environment for students and staff. Cameras will not be placed in areas where there is a reasonable expectation of privacy.

NIC Partners will provide the security camera system which includes installation, cabling, and digital recording setup. NIC will provide any training that is required for District staff. The existing cameras at SPSHS and SPMS were installed in 2015 by NIC Partners, who have extensive experience working in K-12 environments.

Fiscal Impact

Six (6) proposals for a total cost of \$71,856.22 which includes equipment, materials, software, and labor/training. Total recurring cost annually is \$400 for server warranty and \$29 per camera for software upgrades and licensing.

Recommendation

Dave Lubs, Assistant Superintendent of Business Services, recommends that the Board of Education approve the proposals submitted by Network Integration Company Partners for the installation of an IP based camera system.