

M E M O R A N D U M

TO: Members of the Board of Education

FROM: Karen Reed, Assistant Superintendent, Human Resources

DATE: May 10, 2016

SUBJECT: Approval of Revised South Pasadena High School Summer Swim Program Salary Schedule

Background:

Each year, the South Pasadena High School Pool conducts a Summer Swim Program under the direction of the Aquatics Facilities Coordinator. The program employs approximately 15-20 unclassified (non-union) employees in positions such as lifeguard, cashier/locker attendant, and senior lifeguard. On an average, 150 community members participate daily in the recreational swim, and approximately 200-250 community members enroll in structured swim lessons over the course of the summer. This year the program will run from June 13, 2016 through August 5, 2016.

Discussion:

Each year, employees of the Summer Swim Program are paid based on an existing Summer Swim Program salary schedule. The rate of pay has always been tied to the California state minimum wage. As such, with this year's increase in the minimum wage from \$9.00 to \$10.00 which became effective on January 1, 2016, the salary schedule has been adjusted accordingly.

Recommendation:

Karen Reed, Assistant Superintendent, Human Resources, recommends that the Board of Education approve the revised South Pasadena High School Summer Swim Program Salary Schedule, to be effective June 13, 2016.