

SOUTH PASADENA UNIFIED SCHOOL DISTRICT  
Business Services Office



**M E M O R A N D U M**

**TO:** Members of the Board of Education

**FROM:** Dave Lubs, Assistant Superintendent of Business Services

**PREPARED BY:** Michelle Curry, Director of Food & Nutrition

**DATE:** August 9, 2016

**SUBJECT:** Renewal of Contract for Los Angeles International Charter High School

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**Background**

To enhance revenues to Fund 13, the Food Services Division of the South Pasadena Unified School District provides federally reimbursable lunch meals to the Los Angeles International Charter High School. The Food Services Division has been providing this service for the last 8 years.

**Discussion**

The agreement attached to this item is the continuation of this long-term arrangement. Each year, the agreement is adjusted based on market conditions and federal reimbursement rates. In light of the fact that the agreement supplies the District with revenue and feeds students from other institutions, it is beneficial to all involved. The agreement generates approximately \$8,500 in net revenue annually.

**Recommendation**

Dave Lubs, Assistant Superintendent of Business Services, recommends that the Board of Education approve the agreement with the Los Angeles International Charter High School.