

SOUTH PASADENA UNIFIED SCHOOL DISTRICT  
Business Services



**TO:** Board of Education

**FROM:** Dave Lubs, Assistant Superintendent of Business Services

**DATE:** February 14, 2017

**SUBJECT:** Approval to enter into a Consultant Services Contract with Jack Schreder & Associates, Inc.

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**Background**

On November 8, 2016, California voters passed Proposition 51, providing a \$9 billion construction bond to the California education system, with \$3 billion set aside for K-12 New Construction and \$3 billion set aside for K-12 Modernization funding.

**Discussion**

The required studies, planning, application process, funding, construction, and modernization of school facilities involve many complex issues. Due to this complexity as well as the frequent changes in State school facility legislation, it is both cost and time effective to be represented by a consulting firm experienced in the many aspects of the School Facility Program (SFP), the Office of Public School Construction (OPSC), and Proposition 51.

The following is a summary of the services that will be provided:

- 1) Update modernization eligibility
- 2) Update new construction eligibility
- 3) Determine potential eligibility for modernization and new construction projects
- 4) Work with architects and SPUSD to prepare and submit funding applications
- 5) Assist SPUSD with the preparation of Program Expenditure Reporting Requirements, including Expenditure Report Forms, Progress Reports, and Program Accountability Progress Audits

**Fiscal Impact**

Consulting fees will be documented and invoiced on a monthly basis with a not to exceed amount of \$29,700.

**Recommendation**

Dave Lubs, Assistant Superintendent of Business Services, recommends that the Board of Education approve the contract with Jack Schreder & Associates, Inc. to provide Consulting Services related to Proposition 51.