

SOUTH PASADENA UNIFIED SCHOOL DISTRICT
Business Services



TO: Members of the Board of Education

FROM: Dave Lubs, Assistant Superintendent, Business Services

PREPARED BY: Michelle Curry, Director of Food and Nutrition

DATE: March 14, 2017

SUBJECT: Approval to Utilize Garden Grove USD “Piggy-back”
Equipment Bid No. 1505 with Arrow Restaurant Equipment

Background

State and federal procurement guidelines require that the Food and Nutrition Department either request pricing based on specifications from three vendors, conduct a formal bid, or piggy-back on a formal bid for large purchases.

Discussion

In order to purchase the Montague Ovens for the high school that we have decided would fit our need, our best option is to piggy-back on another district’s formal bid. Garden Grove is allowing us to do this based on the rules of their bid. By piggy-backing on the Garden Grove USD bid, we are in compliance and secure competitively bid pricing.

Fiscal Impact

There are no fees associated with participation in the Garden Grove USD Piggy-back Equipment Bid No. 1505.

Recommendation

Dave Lubs, the Assistant Superintendent of Business Services, recommends that the Board of Education authorize the use of the Garden Grove USD Piggy-back Equipment Bid No. 1505 with Arrow Restaurant Equipment for the purchase of ovens for the high school.