

Exhibit A

Historic Resource Evaluation of “Old Gym” at South Pasadena Middle School

Phase 1.0 Historic Resource Evaluation

MIG will prepare a Historic Resource Evaluation for the building on South Pasadena Middle School’s Campus commonly referred to as the “Old Gym.” The Historic Resource Evaluation will follow the standard outline for a Historic Resource Evaluation report. This includes a building description, historic context statement, and examination of the property’s eligibility for listing in the National Register of Historic Places, the California Register of Historical Resources, and for local designation as a South Pasadena Landmark. MIG will also prepare a Series 523 DPR Form to be sent to the State of California Office of Historic Preservation so that the building evaluation will be added to the California Historical Resources Information System.

Task 1.1 Site Visit

MIG’s architectural historian, coordinating with the South Pasadena Unified School District (SPUSD), will conduct a site visit of the “Old Gym.” The site visit will include observations of the physical features of the building to inform the architectural description. The site visit will include photographing all exterior elevations of the buildings and its details.

Task 1.2 Research and Evaluation

MIG will conduct research at various local repositories, including the SPUSD, City of South Pasadena Building and Planning Department, South Pasadena Public Library, South Pasadena Preservation Foundation, and available online archives. The research will inform the historical context and the evaluation of the structure’s eligibility for listing in National, State, and local registers. MIG will then prepare the Historic Resource Evaluation Report and a Series 523 DPR Form.

Deliverable: Historic Resource Evaluation Report and a Series 523 DPR Form

Phase 1 Estimated Cost: \$4,995.00

Phase 2.0 Presentation of Results

Task 2.1 Presentation to the South Pasadena Unified School District Board Meeting

MIG’s architectural historian will present the findings of the Historic Resource Evaluation to the SPUSD Board at their April 2017 meeting. The findings will be presented in PowerPoint.

Deliverable: Attendance at one SPUSD Board Meeting and one PowerPoint presentation

Phase 2 Estimated Cost: \$1,395.00

Phase 3.0 Client Coordination and Communications

Task 3.1 Client Coordination, Communications, and Project Management

MIG will maintain regular communications by phone and email with SPUSD’s staff regarding the project. This task also includes invoicing and other project management tasks.

Phase 3 Estimated Cost: \$600.00

Total Estimated Cost: **\$6,990.00**

Proposed Schedule:

Based on the Scope of Work provided above, the work is anticipated to be completed within five weeks from Notice to Proceed (NTP).

Proposed Budget:

The maximum total for Phases 1-3 is \$6,990.00. This is a maximum amount not to be exceeded unless prior authorization is provided.

MIG

Authorized by:

Laura R. Stetson
Principal
MIG, Inc.

South Pasadena Unified School District