



South Pasadena Unified School District
Office of the Assistant Superintendent-Human Resources
1020 El Centro Street
South Pasadena, CA 91030

M E M O R A N D U M

DATE: April 18, 2017

TO: Members of the Board of Education

FROM: Karen Reed, Assistant Superintendent, Human Resources

SUBJECT: Approval of Resolution 2016-2017-23, to Declare May 21 – May 27, 2017, as Classified School Employees Week in South Pasadena Unified School District

Background:

Classified School Employees Week was enacted by the California State legislature in 1986. Since then, the legislature has set aside the third week in May each year to honor classified school employees. The legislature and governor have declared May 21 – May 27, as Classified School Employees week this year.

Discussion:

Classified employees in South Pasadena Unified School District make tremendous contributions to the education of our students. They provide for students' health, safety, and overall well-being. They maintain our school facilities at a very high level. They support teachers in the delivery of a rigorous and challenging educational program. They organize and implement efficient record-keeping systems, and they provide outstanding customer service to parents and community members. They work in close collaboration with certificated employees and managers to form a team that supports ongoing efforts to achieve the District mission and strategic goals.

Recommendation:

Karen Reed, Assistant Superintendent of Human Resources, recommends that the Board of Education approve Resolution 2016-2017-23, to declare May 21 – May 27, 2017, as Classified School Employees Week in South Pasadena Unified School District.