

Personnel

EMPLOYEE COMPENSATION

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of an competitive compensation package which includes salaries, and health and welfare benefits.

(cf. [3100](#) - Budget)

(cf. [3400](#) - Management of Districts Assets/Accounts)

(cf. [4000](#) - Concepts and Roles)

(cf. [4154/4254/4354](#) - Health and Welfare Benefits)

The Board shall adopt separate salary schedules for certificated, classified, and supervisory, administrative and confidential personnel. These schedules shall comply with law and negotiated agreements and shall be printed and made available for review at the district office. (Education Code [45023](#), [45028](#))

(cf. [4121](#) - Temporary/Substitute Personnel)

(cf. [4141/4241](#) - Collective Bargaining Agreement)

(cf. [4143/4243](#) - Negotiations/Consultation)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

(cf. [4312.1](#) - Contacts)

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

A district employee shall be paid an overtime rate of not less than one and one-half times his/her regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week. However, employees shall be exempt from overtime rules if they are employed as teachers, or school administrators or if they qualify as being employed in an executive, administrative, or professional capacity and are paid a fixed salary at or above the salary level established by federal regulations. (Labor Code 510; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

Legal Reference: (see next page)

EMPLOYEE COMPENSATION (continued)

Legal Reference:

EDUCATION CODE

[45022-45061.5](#) *Salaries, especially:*

[45023](#) *Availability of salary schedule*

[45028](#) *Salary schedule for certificated employees*

[45160-45169](#) *Salaries for classified employees*

[45268](#) *Salary schedule for classified service in merit system districts*

GOVERNMENT CODE

[3540-3549](#) *Meeting and negotiating, especially:*

[3543.2](#) *Scope of representation*

[3543.7](#) *Duty to meet and negotiate in good faith*

LABOR CODE

[226](#) *Employee access to payroll records*

[232](#) *Disclosure of wages*

UNITED STATES CODE, TITLE 26

[409A](#) *Deferred compensation plans*

CODE OF FEDERAL REGULATIONS, TITLE 26

[1.409A-1](#) *Definitions and covered plans*

Management Resources:

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

NEA and NSBA Joint Guidance on the Tax Consequences of Deferred Compensation - Section 409A of the Internal Revenue Code, January 2008

WEB SITES

CSBA: <http://www.csba.org>

Internal Revenue Service: <http://www.irs.gov>

National School Boards Association: <http://www.nsba.org>