

SOUTH PASADENA UNIFIED SCHOOL DISTRICT
Instructional Services



M E M O R A N D U M

TO: Members of the Board of Education
FROM: Christiane Gervais, Assistant Superintendent, Instructional Services
DATE: December 13, 2016
SUBJECT: Approval of Internship Memorandums of Understanding (MOUs) with reDiscover Center, Rotary Club of South Pasadena and Swantner Group

Background

Seniors and juniors at South Pasadena High School will be eligible to apply for internships with the below referenced organizations after completing two pre-requisite workshops. Students will earn five credits after the successful completion of sixty hours of internship work. The Memorandum of Understanding outlines the responsibilities of the school district and the responsibilities of the business/organization in offering these internship opportunities.

Discussion

A description of the organizations/businesses and the potential internship scope of work appears below:

reDiscover Center

reDiscover Center is an arts and environmental nonprofit promoting resource conservation, creativity, and community engagement through material reuse and tinkering programs. reDiscover provides educational programs for students ages 3-18 and their families throughout Los Angeles County, including after school programs, workshops, camps, festival activities, professional development, and services to schools. Reporting to the lead facilitator, the intern will facilitate safe tool use and creative child-centered tinkering in programs at the reDiscover Center's Pasadena summer camp site. (One intern, summer only)

Rotary Club South Pasadena

Rotary Club is comprised of volunteers who contribute time, talent and leadership to enhance health, welfare and education in our community. The group is committed to being catalysts for effective humanitarian action and a more peaceful world. The student intern will use business, event planning, public relations, networking, and communication skills to ensure the successful implementation of the Annual Taste of South Pasadena working as a member of the Club's event planning committee along with other Rotarians who are philanthropic business owners and professionals. (One intern per semester)

Swantner Group

The Swantner Group at Keller Williams real estate has two locations. The first location started in 2012 and serves the military community of Clovis, New Mexico. In 2016 the Group expanded to Pasadena. With a background in mortgage finance, the company takes a consultative approach to real estate, educating clients to make informed decisions best suited for their needs. Interns will be exposed to several areas including: database management, metrics, and traditional and digital marketing. (Two interns per semester)

Fiscal Impact

None

Recommendation

Christiane Gervais, Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the Memorandums of Understanding (MOUs) with reDiscover Center, Rotary Club South Pasadena and Swantner Group.