

SOUTH PASADENA UNIFIED SCHOOL DISTRICT  
Instructional Services



**M E M O R A N D U M**

**TO:** Members of the Board of Education  
**FROM:** Christiane Gervais, Assistant Superintendent, Instructional Services  
**DATE:** January 10, 2017  
**SUBJECT:** Approval of Internship Memorandums of Understanding (MOUs) with Kids' Industries, A. Peltier Interiors, and Tagalog Kids

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**Background**

Seniors and juniors at South Pasadena High School will be eligible to apply for internships with the below referenced organizations after completing two pre-requisite workshops. Students will earn five credits after the successful completion of sixty hours of internship work. The Memorandum of Understanding outlines the responsibilities of the school district and the responsibilities of the business/organization in offering these internship opportunities.

**Discussion**

A description of the organizations/businesses and the potential internship scope of work appears below:

**Kids' Industries, LLC**

Kids' Industries, LLC will do business as Two Wheels Good, a new business located in South Pasadena on Mission Street. The concept is bicycle and photography/video retail in the front with workshop space in the back for related projects and classes. The internships will offer a dynamic opportunity to participate in the design of the shop's programs and services including: Junior Bicycle Mechanic/ Blogger, Stop Motion Video and Social Media Marketing. (Three interns per semester)

**A. Peltier Interiors**

A. Peltier Interiors specializes in high-end interior design, from custom homes to single spaces. The company strives to create practical designs with a stylish edge

so clients can enjoy a beautiful, yet livable home. Peltier Home is one of South Pasadena's newest interior design studios with unique furniture, accessories and gifts all curated with a designer's eye. Interns will gain experience in interior design, retail merchandising and marketing. (Two interns per semester)

**Tagalog Kids**

Tagalog Kids is a Tagalog school geared towards children of all ages. The school's vision is to create an environment where children fall in love with learning Tagalog through a creative and stimulating curriculum. Currently offering classes in Pasadena, Artesia, and Beverly Hills – the school is looking to expand to Irvine, Anaheim and the Bay Area. One intern will work on marketing, fundraising and assisting teachers with curriculum, while another one will work as an illustrator for children's Tagalog books. (Two interns per semester)

**Fiscal Impact**

None

**Recommendation**

Christiane Gervais, Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the Memorandums of Understanding (MOUs) with Kids' Industries, A. Peltier Interiors, and Tagalog Kids.