

# South Pasadena Unified School District

## Board Approved Trips: Overnight, Out-of-State, Airplane, Special Conditions

*Instructions: Use this form when an instructional /athletic trip needs to be Board approved - trips which involve staying overnight, going out of state, being transported by airplane, or other special conditions not usually seen in daily trips.*

Organization/Group SPHS Wrestling Team School SPHS Grade 9-12

Teacher/Requestor Greg Luna (Print) Date of Trip 01 / 20 / 2017 Day Friday

DESTINATION: Morro Bay HS Wrestling Invitational

### PLEASE STATE INSTRUCTIONAL STANDARDS AND/OR PURPOSE OF TRIP

This is an annual trip that the team takes to create team bonding and experience a high level of competition.

Teacher Substitute Required (List Dates Needed) \_\_\_\_\_

### TRANSPORTATION BY

Bus \_\_\_\_\_ Car \_\_\_\_\_ Airplane \_\_\_\_\_ Other (Specify) Rental Vans

Bus Company \_\_\_\_\_ No. of Buses \_\_\_\_\_ Est. Number of Miles \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Number of: Students 24 Staff 2 Parents/Volunteers 0 Total # Passengers 26

Account Name Transportation Account # /Group to be billed \_\_\_\_\_ Total Cost/student \$90

Names of Teacher(s) Other Adult(s) Accompanying Students

		Print on File	Over 21 yrs. Old
1 Al Shuton	Title: <u>Varsity wrestling coach</u>	X	X
2 Victor Gonzalez	Title: <u>JV wrestling coach</u>	X	X
3	Title: _____		
4	Title: _____		

(Attach additional listing of chaperones if necessary.)

(check box)

### TIME SCHEDULE

Bus Arrival at Site \_\_\_\_\_ am/pm, Departure from Site 01:00AM am/pm, Destination Arrival 08:00 am/pm

Departure from Destination 1:00PM am/pm, Return time to Site 06:00PM am/pm

### PICK-UP AND DELIVERY POINTS

Pick-Up/School SPHS Specific Address 1401 Fremont Ave

Unloading Location Morro Bay Specific Address 235 Atascadero Rd., Morro Bay, CA 93422

Stopping for meals Yes X No \_\_\_\_\_ Lunch provided by Food Service \_\_\_\_\_ Student X

### APPROVAL

Teacher/Requestor Approval Greg Luna Date 1/3/2016

Principal Approval James Anderson (S.D.) Date 1/3/2016

Authorization/ Approval [Signature] Date 1/6/17  
(Assistant Superintendent of Instruction)

Board Approval \_\_\_\_\_ Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Date)

Distribution Copies to: Originator (Teacher), Site Secretary, Food Services, AP Technician (if bus ordered)

**FORM 2**  
Rev 12/2008

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**ADDENDUM**

SPUSD Staff Person in Charge: Al Shuton

Staff Person's Direct Phone Number: \_\_\_\_\_

*Please answer the following questions and forward along with the original SPUSD Board Approved Trips, FORM 2*

1. In accordance with Education Code 35331, all persons on the field trip have accident/medical insurance coverage. Check one: YES ☒ \_\_\_\_\_ NO \_\_\_\_\_

2. Has this trip been taken before in SPUSD? Check one: YES ☒ \_\_\_\_\_ NO \_\_\_\_\_

3. If substitutes are required, which resource will cover costs?

No substitute required

4. What arrangements have been made for students to makeup any homework and/or assessments? If n/a, please indicate reason.

Students will submit assignment contract to teacher and AD prior to being approved to travel with the team.

5. What arrangements have been made for students who cannot afford the trip's costs?

Wrestling team Booster funds will be used to provide for students unable to cover the cost

6. What is the contact information for the accommodations, e.g. hotel, university, camp, etc.?

Name of sleeping location: 225 Beach St, Morro Bay, CA 93442

Phone number: (805) 772-7376

**APPROVALS**

Teacher/Requestor: Cheryl Luna Date: 1/3/2017

Principal: Janet Anderson (SIS) Date: 1/3/2017

Asst. Supt. of Instruction: CLM on A Date: 1/6/17

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_