

SOUTH PASADENA UNIFIED SCHOOL DISTRICT  
Business Services



**M E M O R A N D U M**

**TO:** Members of the Board of Education

**FROM:** Dave Lubs, Assistant Superintendent, Business Services

**PREPARED BY:** Allison Anderson, Bond Construction Coordinator

**DATE:** March 14, 2017

**SUBJECT:** Approval of Resolution 2016-2017-21 Implementing  
Prequalification of Construction Contractors under Public  
Contract Code Section 20111.6

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**Background**

Beginning January 1, 2014, Public Contract Code Section 20111.6 (“Statute”) requires the governing board of a school district with an average daily attendance over two thousand five hundred (2,500) to prequalify bidders for public works projects using any funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 (Education Code Section 17070.10 *et seq.*) or any funds from any future state school bond for a public project with a projected expenditure of one million dollars (\$1,000,000) or more. Prequalification requires contractors to meet certain criteria, designed to assess their experience, expertise and overall ability to carry out work with the District prior to the public bidding process. The Statute permits the District to conduct prequalification on an annual basis and also requires the District to adopt procedures, including a standardized proposal form and uniform rating system for evaluating applicants to ensure they are thoroughly vetted.

**Discussion**

Adoption of Resolution 2016-2017-21 by the governing Board of Education will allow staff to implement a prequalification process for construction contractors that will bid on future public works projects for the District.

**Fiscal Impact**

There is no fiscal impact on the District.

**Recommendation**

Dave Lubs, the Assistant Superintendent of Business Services, recommends approval of Resolution 2016-2017- 21 Implementing Prequalification of Construction Contractors under Public Contract Code Section 20111.6.